



Mordialloc Motor Yacht Club Inc.

SLIPWAY MANAGEMENT & OPERATION – PROCEDURES

Slipway Management

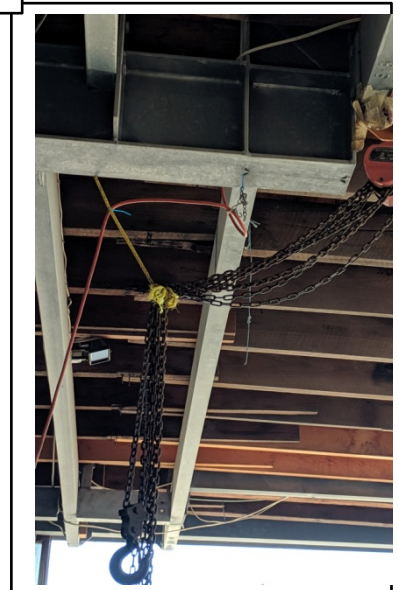
- Maintain online bookings calendar for Slipway No. 1 and Slipway No. 2
- Allow 1 day between bookings unless otherwise arranged
- Issue notification of slipway vacancies as necessary to members encouraging members to book to ensure that slipways are well utilized
- Ensure insurance certificate is received prior to boats being slipped, and submit to MMYC office
- Maintain slipway cradles – monthly lubrication as scheduled
- Ensure MMYC slipway equipment is in good operational condition. Notify any damaged or equipment requiring repair or replacement
- Ensure slipway users clean up after use
- Purchase and install appropriate signage for safety of slipway users

Preparation

- Boat Owner to clear slipway rails of all materials to ensure smooth operation
- Assist slipway users to slip boat or arrange assistance
- Cradle, supports and/or slings are prepared prior to slipping vessel



- Overhead gantry chains are tied well back

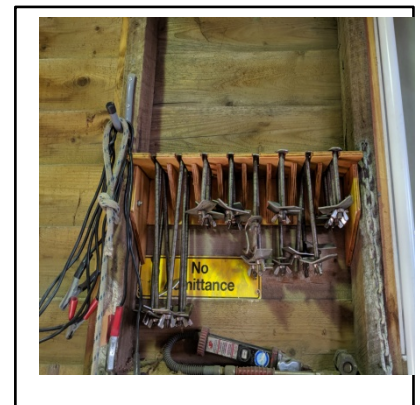


- Vessel is made ready for slipping according to requirements
- Vessel securing ropes are secured correctly, in accordance with slipping facility

- Vessel securing requirements.
- Place warning signs and bollards on each side of slipway



- Have slipway cradle setup diagram/photos if available
- Install blocks as necessary



- Owner to move boat into slipway entrance.
- Raise leg or outboard if applicable
- Raise keel – if fitted
- Raise rudder
- Lower antennae
- Remove fenders
- Remove any high points of boat that may prevent entry into slipway building
- Have 2 x ropes on hand to secure boat to slipway cradle
- Authorised slipway operator to control slipway cradle operation
- Place WARNING SIGN on pathway outside slipway door



- Turn warning alarm ON

- Switch ON motor



- Release brake



- Turn lever briefly to UP position



- Remove chocks



- Ensure slipway is clear

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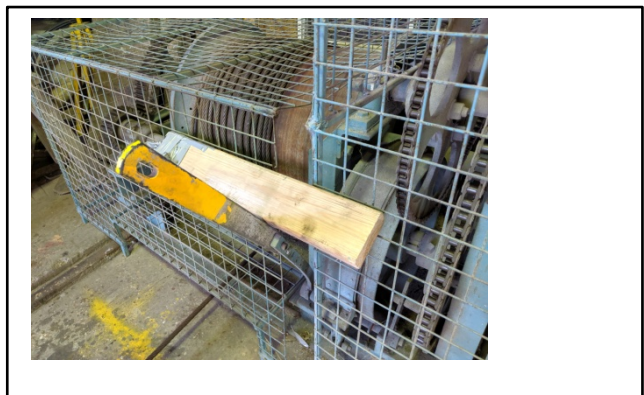
- Turn level to DOWN position



- Use timber levers to start slipway cradle movement/push cradle arms



- Operator to be ready to apply hand-brake as required, and/or move lever to STOP position



- It may be appropriate to place slipway winch in NEUTRAL position when sufficient momentum is achieved. Be ready to apply hand brake.
- Float vessel on to slipway cradle
- Secure vessel to cradle with rope lines from rear cleats of vessel to front support arms of cradle
- Move the rear quadrants to secure the vessel centrally on cradle



- Ensure vessel is stable on cradle
- Ensure slipway is clear
- Boat owner to stand on starboard side of vessel during slipping to centre on cradle
- Operator to turn ON alarm and turn lever to UP position
- Continually check that cradle arms and vessel will not collide with internal structure of slipway building or overhead items – e.g. block & tackle, power outlets
- Place chocks under cradle



- Connect safety chain to cradle
- Release winch cable
- Place mats over cable



- Baffle boards MUST be re-installed when your boat is fully inside slipway
- Vessel slipped according to environmental; safe work practices and safety instructions
- Hull support are correctly positioned
- Tools and equipment are correctly identified, selected and used.
- Safety checks of vessel stability carried out.

Launching

- Before re-launching vessel, all tank plugs replaced positioning hull supports, and arms, slings to allow clear passage for launching of vessel
- Clear site and prepare vessel for launching.
- Confirmation that re-floating can proceed is agreed with person in charge of re-floating operation
- Engage suitable gear for size/weight of vessel
- Authorised slipway operator to control slipway cradle operation
- Turn warning alarm ON
- Switch ON motor
- Release brake
- Turn lever briefly to UP position
- Remove chocks

- Ensure slipway is clear
- Turn level to DOWN position
- Use timber levers to start slipway cradle movement/push cradle
- Operator to be ready to apply hand-brake as required, and/or move lever to STOP position
- It may be appropriate to place slipway winch in NEUTRAL position when sufficient momentum is achieved. Be ready to apply hand brake. CAUTION: Large or heavy vessel MUST be launched under full control – DO NOT use NEUTRAL!
- Release securing lines
- Release quadrants
- Float vessel off cradle
- Turn lever to **UP** position
- Continually check that cradle arms will not collide with internal structure of slipway building or overhead items – e.g. block & tackle, power outlets

After Launching

- Place chocks and safety chain on cradle
- Release winch cable
- Place mats on cable

Boat Owner

- Baffle boards MUST be re-installed when cradle is fully inside slipway
- Rinse the cradle thoroughly with fresh water to reduce further corrosion damage
- Clean out slipway locker, and remove own tools, paint etc.
- Remove all rubbish and take home. DO NOT place in MMYC bins
- Sweep rubbish out of slipway
- Carefully close slipway sliding doors
- Turn OFF all lights
- Lock slipway entrance door